



Department of Health and Human Services
Licensing and Regulatory Services
41 Anthony Avenue
11 State House Station
Augusta, Maine 04333-0011
Tel. (207) 287-9300; Fax (207) 287-9307
Toll Free (800) 791-4080; TTY (800) 606-0215

Your name has been given as a reference on an application to operate a Nursery School by

(Name of Applicant)

As I'm sure you would agree, it is important for child care providers to show good judgment and to have the ability to establish a safe, nurturing environment for children in their care. The Department of Health and Human Services is seeking your honest and frank evaluation of this applicant as a part of its assessment of the person named.

Your evaluation is important to the Certification process and a Certificate cannot be issued until all references are received.

Please complete and return the questionnaire as soon as possible. Please call 287-9300 with any questions you may have.

Your cooperation is greatly appreciated.

Sincerely,

Child Care Licensing
Division of Licensing & Regulatory Services

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